

2022 Enrollment on oncor.ultipro.com

BEFORE ENROLLMENT

1. Review Your 2022 Options

Read this newsletter to learn about updates for 2022 and what you need to do.

2. Review Your Current Benefit Elections and Health Care Needs

You can check your current elections at oncor.ultipro.com or call **1.888.565.8803**. See directions to access the Benefits section of the site in the next column.

3. Review the New Benefit Options and Account Maximums

Read the information provided to you, so you can make an informed decision about 2022 benefits. **You have new medical options for 2022.**

4. Schedule an Appointment with a Benefits Counselor

If you have questions about your benefits and/or need help enrolling, Benefits Counselors can help. They can:

- Educate you about important 2022 benefit changes and new offerings,
- Answer your personal benefits-related questions,
- Guide you toward sound choices for yourself and your family, and
- Assist you in making benefit decisions and enrolling.

Virtual enrollment sessions are available weekdays from 7 a.m. to 7 p.m. CST during the Annual Enrollment period, October 18 through October 29, 2021.

Schedule your one-on-one virtual enrollment session now at benefitsgo.com/oncorbenefitswebscheduler.

DURING ENROLLMENT/ WHEN YOU ARE READY TO ENROLL

1. Go to oncor.ultipro.com.

- Open the **Menu** tab.
- Click the **Myself** tab.
- Select **Manage My Benefits** from the **Benefits** menu.

2. You will be directed to your Benefits homepage.

Select the **Get Started** button in the middle of the page. From here you can review your profile. (See the box “During Enrollment: Making Changes on the Site” to the right to understand the additional actions you can take from the profile page.)

3. If your profile is up-to-date, click **Next: Shop for Benefits** where you will make your option selections.

- Select the **Shop Plans** icon on the right side of each type of coverage offered.
- Click **Edit Family Covered** to add dependents or edit family member information.
- Click **Decline Benefits** to decline coverage.

4. Click **Add Beneficiaries** once you have elected/declined coverage for each of the benefits.

5. Click **Review and Checkout** button at the bottom of the page to review your benefits.

6. Click **Checkout** if your selections are accurately reflected.

7. Click **Send by Email** for a copy of your benefits confirmation statement.

You may also download or print your confirmation statement.

Note: You are encouraged to enroll through oncor.ultipro.com.
 You may also call the Oncor HR Service Center at **1.888.565.8803**.

Oncor HR Service Center:
oncor.ultipro.com **1.888.565.8803**
 Monday – Friday, 7:30 a.m. – 5:30 p.m. CST

DURING ENROLLMENT/ MAKING CHANGES ON THE SITE

From the Profile Page, You Can ...

- Go to **Next: Review My Family** and select the **Add Family Member** button to add your dependent information.
- Go to the benefit sections and add each new dependent to the coverage you want them to have. Each dependent must be named under each benefit option, even if you have Family coverage already.*

* You must complete the Dependent Verification process before your dependent's coverage can begin. You can upload the required documentation in UltiPro by selecting **Menu > Myself > Manage My Benefits**. Next, click **Documents**. Finally, click **My Documents** to upload the information.

AFTER ENROLLMENT

1. Check Your Confirmation Statement.
2. Review the options noted and your list of dependents to ensure the information is correct.
3. If you find an error or need assistance printing your confirmation statement, immediately contact the Oncor HR Service Center at **1.888.565.8803**.

Your medical options are changing for 2022. If you don't enroll into an option this year, you will be defaulted as shown in the following chart. Your current covered dependents will be covered under the same medical option you choose for yourself.

2021 Options	2022 Options	2022 Default If You Do Not Elect an Option
HSA \$1,800/\$3,600	HSA \$1,500/\$3,000	HSA \$1,500/\$3,000
	HSA \$2,500/\$5,000	
HRA \$1,500/\$3,000	HRA frozen to new participants*	HRA \$1,500/\$3,000
Scott & White Health Plan	No longer offered	HSA \$1,500/\$3,000

* If you change from the HRA Option in 2022, you cannot enroll in the HRA Option in the future.

You must also enroll to:

1. Elect or opt out of Oncor dental and/or vision coverage,
2. Change your life insurance coverage, and/or
3. Participate in 2022 in:
 - A Voluntary Benefit Option (Accident, Critical Illness, and/or Hospital Indemnity) if you are not currently enrolled or you want to enroll in one that you are not currently enrolled in. Any current enrollment in a voluntary option will roll over to 2022.*
 - A Health Care Flexible Spending Account (HCFSA) – available if you do not participate in an HSA Medical Option,
 - A Dependent Care Flexible Spending Account (DCFSA), or
 - Vacation purchase.

* To participate, you must enroll in one or more of the voluntary benefit options. If you do not enroll, you will default to no voluntary benefit coverage.

If You Are Enrolled in a Health Savings Account (HSA):

Go to netbenefits.com to elect your payroll contribution amount. If you do not make a change, your 2021 HSA contribution amount will roll over to 2022. Changes can be made to your HSA contribution elections throughout the year.